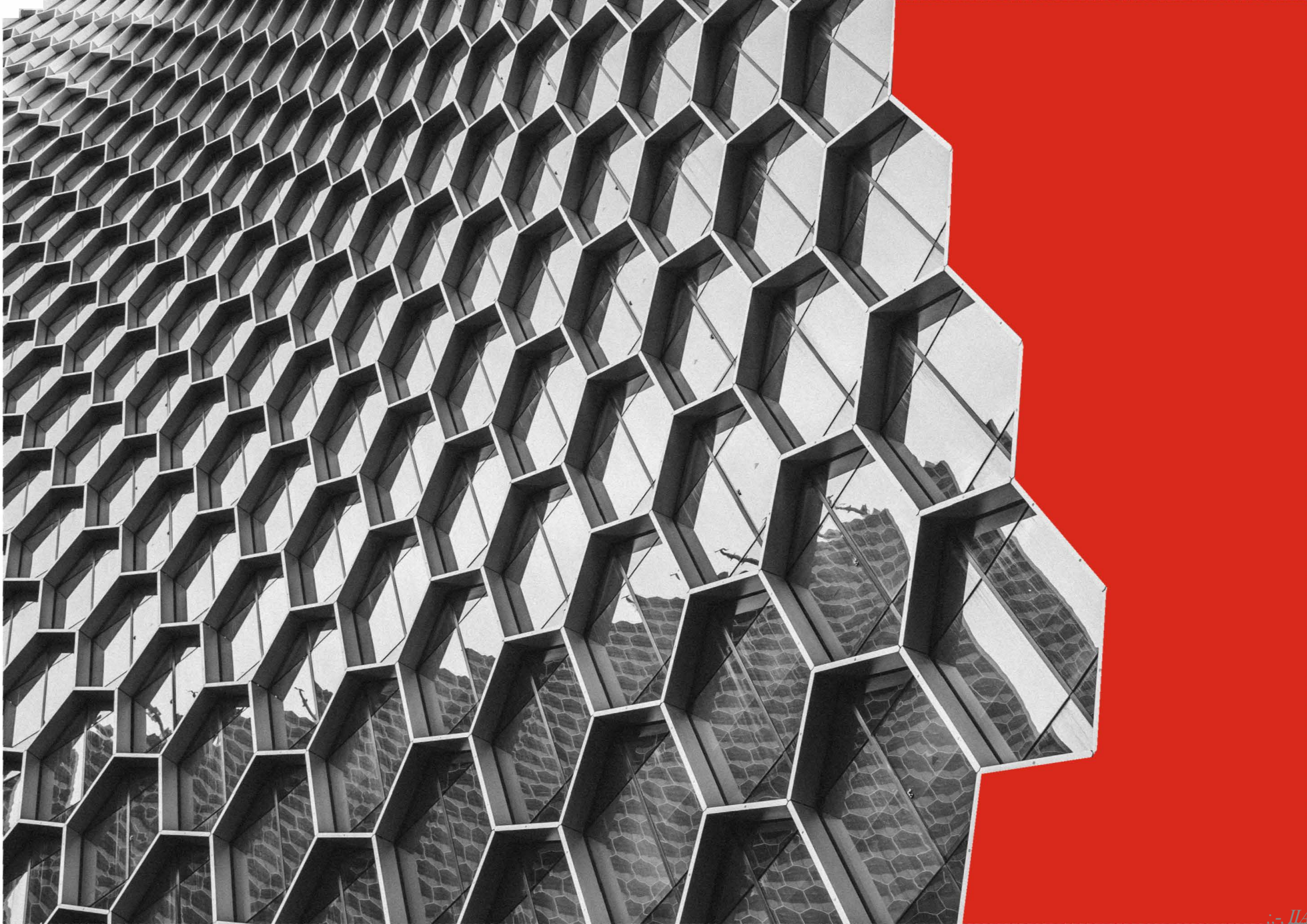# LIBRARYSUITE ©

AEO EDITION

Library Suite's AEO Edition is the only single-window platform designed to manage the AEOS

If you're reading this then the chances are you're in one of three situations;

- You are about to start your AEO (Authorised Economic Operator) journey,

- Your business already has the AEO accreditation and needs to manage it on a day to day basis,

- You need to make sure your business is "audit ready" for your next Customs AEO Compliance Review.

Why talk to us about the AEO?

Unlike any other, AEO Edition has been designed by teams of customs experts who hold a 100% success rate in supporting companies through the AEO process. We have written all the processes and standards for both AEOC & AEOS. So, it makes sense that we used this knowledge, when coding our platform, to manage these standards. Yes, this isn't just another software package, its a purpose built platform with the AEO knowledge built within.

It's not surprising, then, when testing other "made to fit" software, none have the capability, functionality or specific features, to automate the AEO like Library Suite.

Are you the competent person in charge of AEO in your business?
How will the AEO Edition will help your AEO compliance?

As the 'Person' appointed and main contact with HM Customs, you are deemed as the person responsible for the maintenance, sustainability and compliance of the AEO processes within your company. This is a weighted responsibility and one that demands your time, attention to detail and processes therein, to be taken seriously company-wide. HM Customs have and will continue to revoke any non-complying organisation, regardless of the outcomes.

As in law, ignorance cannot be used as an excuse in failing to comply. With so much a stake financially, organisationally, operationally and professionally, isn't it wise to consider Library Suite AEO Edition to support your Company's AEO?

Library Suite is designed from the ground up to manage the AEO as straightforward as possible, other software only manages basic parts of the AEO.

Library Suite manages all the processes of updating, training, recording and reporting for all the business departments and 'Suppliers of Goods and Services' within your Supply Chain.

It manages not just your site, but can manage multiple sites, multiple countries and multiple companies within a group to provide 'Sustainable Compliance' to the AEO / CTPAT requirements. Incident reporting provide real time reports and track-able performance to correct incidents whilst measuring risk.

We recorded Library Suite managing a multi-million pound organisations AEOS compliance to over 93%, without anyone even being in post, confirming our platforms ability and durability to maintain the AEO authorisation.

Key Benefits

- We provide a single-window platform that manages three perspectives, your internal obligations, your suppliers compliance and the auditors view as well.
- Our dashboards monitor Risk, Performance and Compliance in 'Real Time'
- The central repository manages all your company documentation and automates processes such as; Reviewing, Updating, Training and Monitoring
- All files are fully encrypted file management and regular security upgrades protect your data from viruses, malware, as well as any unauthorised sharing, downloading, editing or deleting.
- Cloud-based hosting supports your statutory, regulatory and policy requirements including your Disaster Recovery Plan and Document Backup and Recovery.
- You can allocate, track and retrieve all your compliance processes.
- It stores "audit ready" copies of your processes.
- Provide a live Incident, investigation and Corrective Action Planning thats all tracked till completion.

The AEO Edition makes audits quicker and concise with all of your AEO based evidence held in one centralised repository. It generates electronic e-sign updates and trains teams directly, keeping everyone up to date with the latest processes.

With Supplier compliance measured through Questionnaires, Audits and Risk Assessments you can monitor, identify and act on where, what and who presents risk. With insightful measures of Risk, Vulnerability, Consequence and SMART you can proactively manage your supply chain avoiding delays and fines.

AEO Compliance
WITH LIBRARY SUITE

DASHBOARD REPORTING

AUTOMATION & INTEGRATION

LIBRARY SUITE MAINFRAME

MEET THE STANDARDS AND AUTOMATING THE COMPLIANCE

AUTOMATING THE MEASUREMENT OF RISK & COMPLIANCE

AUTOMATED TRAINING & UPDATES

Are you the company Finance Director or Company Owner?
How can the AEO Edition help your business?

Library Suite by design is not to just keep you compliant to the AEO standard, it also supports your desire to improve Quality, Cost and Delivery within your business. As you know, if you can improve your 'QCD' then you **will** achieve the following:

Quality - Increasing in better quality products, services and reputation, bringing customer satisfaction and repeat business.
Cost – Spend well, reduce financial exposure and business 'Risk'
Delivery - Create robust, repeatable, reputable trading growth.

Library Suite achieves all this by incorporating the Plan, Do, Check and ACT cycles of continuous improvement in it's core functions.

See how Library Suite does all this as well as support your organisations AEO requirements in our functions list.

- It keep's you AEO compliant - enabling the business to benefit from sustainable cash benefits via 'wavered' guarantees.
- Provides the company with year on year financial 'sustainability' by continually managing processes and the quality adopted through the business
- By eliminating admin time it not only reduces the costs in being compliant, but gives time for more productive work.
- It enables sharing 'best practice'
- AS it is ISO 28000:1 and CTPAT compliant it will also manage your 'Mutually Recognised CTPAT' validations across the Atlantic, solidifying business activities in the USA, Canada. and Mexico.
- Cost analysis shows that by maintaining your AEO status and optimising your Supply Chain, Library Suite pay's for itself, time and time again.
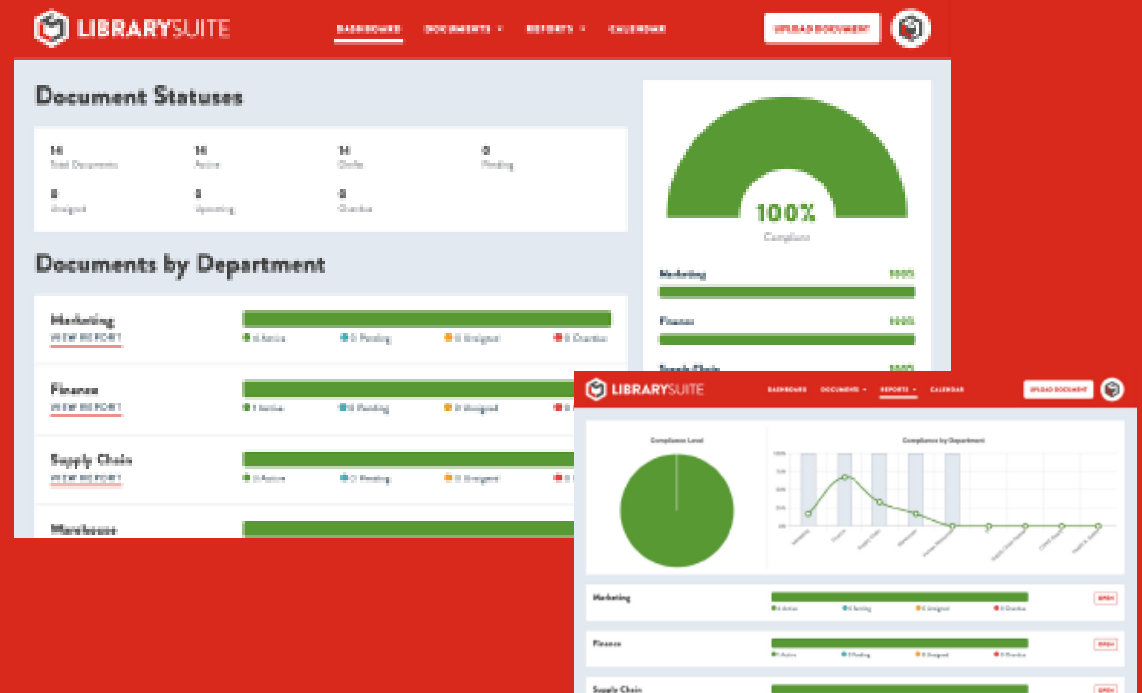
LIBRARY SUITE's Single-Window Doc Management Platform

Library Suite stores all processes and e-sign documents on our secure cloud server. This means when it comes to auditing you have access to everything in a single view. This includes full 'archiving' and 'search facility'. There is also an in-built 'anti-duplication system' that prevents files being duplicated, ensuring your files are protected and only current files are shown at all times. You can allocate tasks to teams and individuals within your organisation and see when they have been completed
or updates approved. There is also a 'diary prompting' feature which auto-manages all your document 'reviewing and planning' processes.

Being cloud based with access permission protocols, Library Suite allows for safe and secure 'internal & external' control of updates, so you are not limited by a physical location

or place of access. Access is **also** protected meaning that you are free from risk of anyone sharing, editing or downloading information without it being recorded, nor without your authorisation.

Library Suite keeps everything safely protected, so you don't need to worry about viruses, virtual attacks and corrupted data.
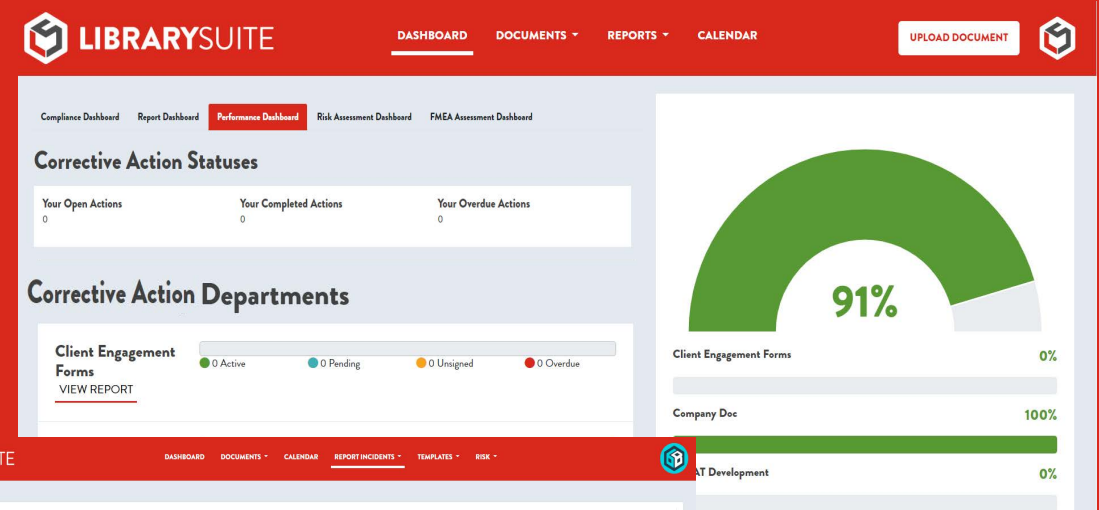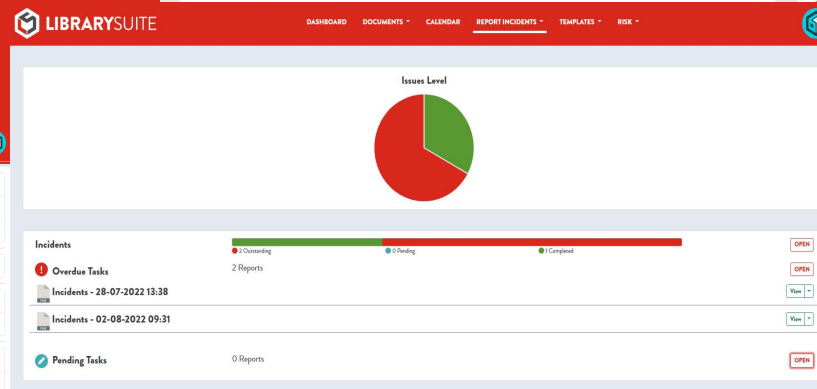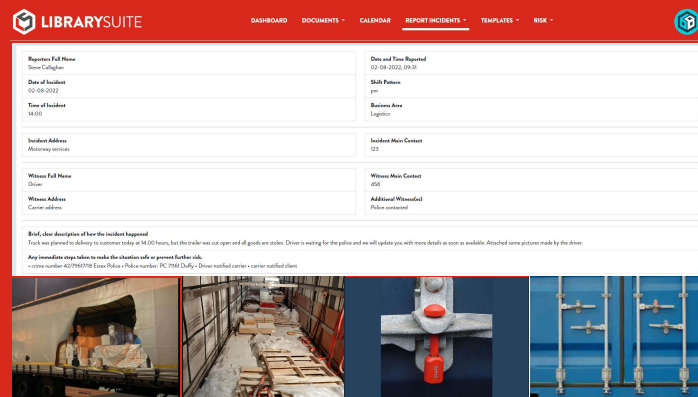
LIBRARY SUITE's Single-Window Report Platform

Library Suite facilitates 'Live Reporting' so that Incidents and Risks occuring at any time within the supply chain, whether inside a warehouse, during transit or collection at port, can all be reported at a touch of a button. This works well as part of the CTPAT Editions Cargo Flow Management meeting CTPAT requirements.

This feature by Library Suite can be used on any mobile device, to create the risk report form, along with photographic evidence taken by the device. All can be quickly uploaded and sent to nominated persons for 'live investigation and action'

Assign actions from investigations and monitor progress and performances to completion. Review reports on dashboards and measure your performances.

LIBRARY SUITE's Single-Window Supply Risk Platform

Library Suite facilitates 'Live Risk Reporting'. It provides organisations the ability to create audits and questionnaires for suppliers to ensure all are working to the standards required. These audits and questionnaires are measured in 'real' time providing pre-risk and post-risk reports.

These can also be reviewed, updated with the ability to create corrective actions and re-assignments. These can be also be measured for progress and compeltion, giving full control of risk management within global supply chains.
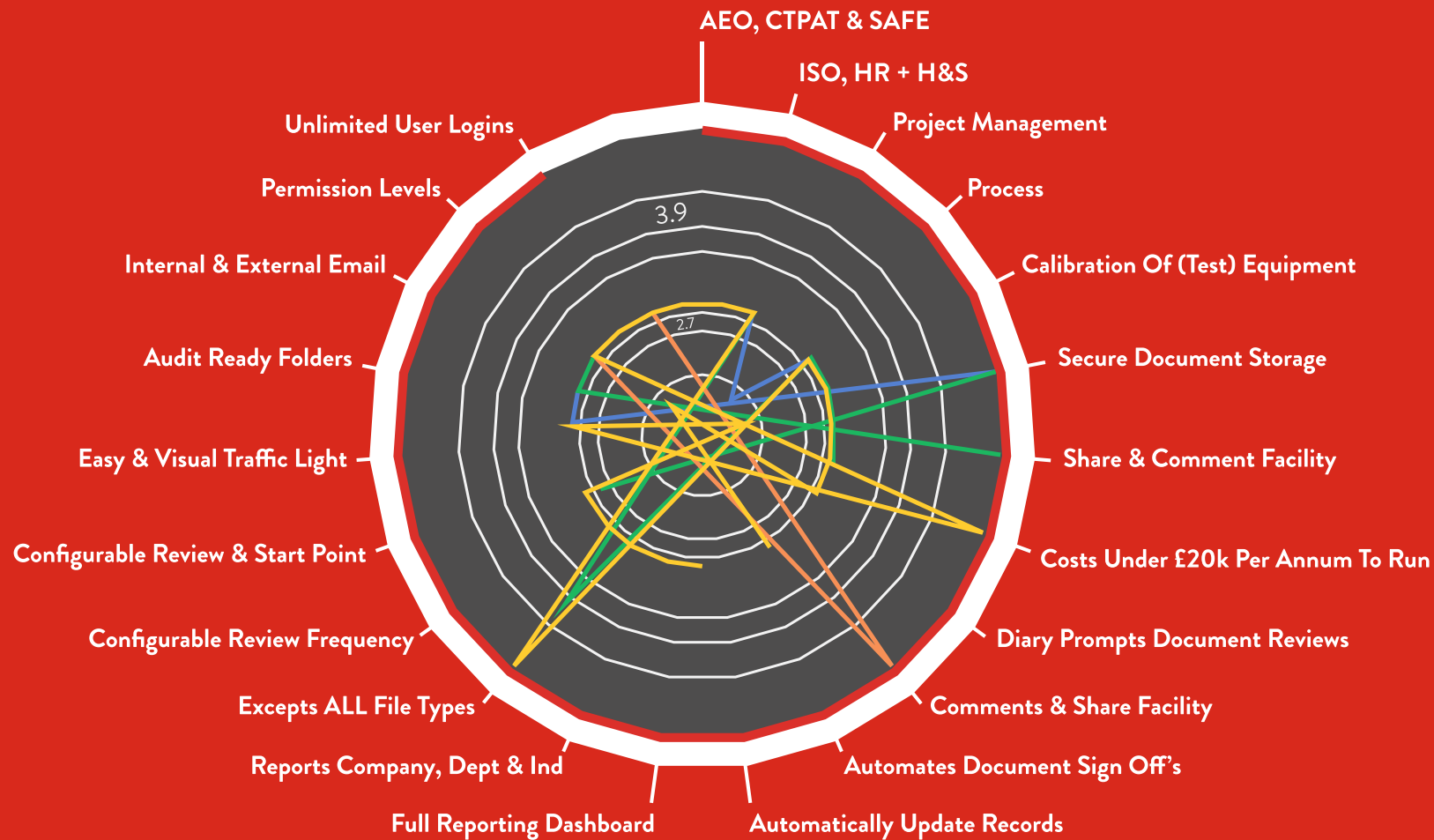
Library Suite understands that risk is measured individual to each organisations needs and obligations. We didn't stop at measuring risk but all considered the value in adding, vulnerability and consequence too in our metrics.

Library Suite is the only fully configurable, fully integrated questionnaire and auditing system, measuring Risk, Vulnerability, Consequence, SMART Measures, FMEA to ISO 28000:1 quality standards within one platform.
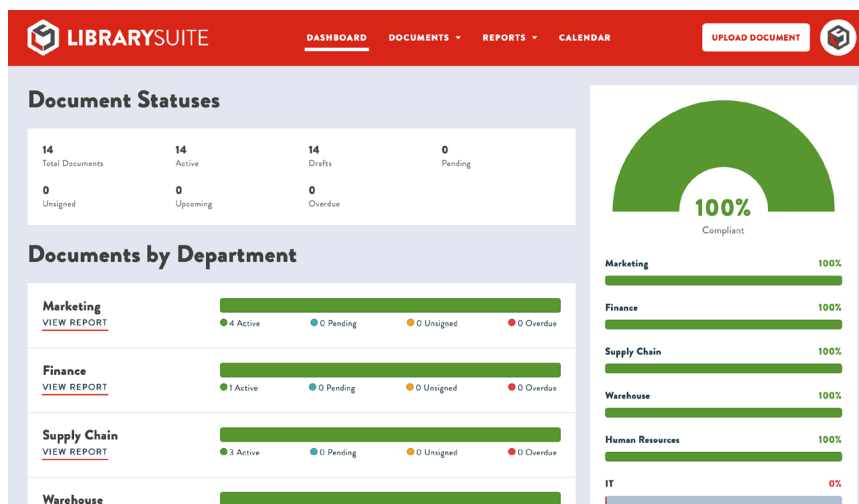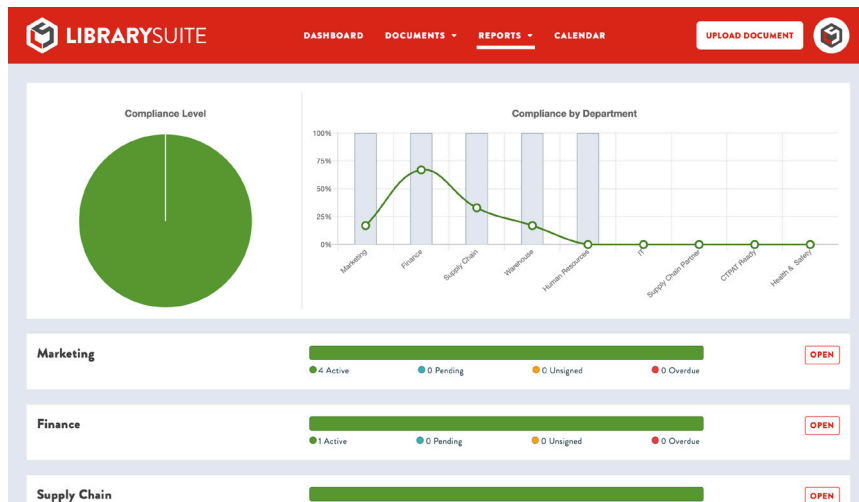
Software **Capabilities**

- AEO, CTPAT & SAFE
- ISO, HR + H&S
- Project Management
- Process
- Calibration Of (Test) Equipment
- Secure Document Storage
- Share & Comment Facility
- Costs Under £20k Per Annum To Run
- Diary Prompts Document Reviews
- Comments & Share Facility
- Automates Document Sign Off's
- Automatically Update Records
- Full Reporting Dashboard
- Reports Company, Dept & Ind
- Excepts ALL File Types
- Configurable Review Frequency
- Configurable Review & Start Point
- Easy & Visual Traffic Light
- Audit Ready Folders
- Internal & External Email
- Permission Levels
- Unlimited User Logins

3.9

2.7

Software Systems

- SharePoint
- Huddle
- Box
- Dropbox
- Library Suite

What to do next?

Our Consultants are here to run you through a demonstration of Library Suite. Speak to a Consultant today and start your journey by calling **020 3951 0554.**

Designed by AEO world class experts, to manage AEO compliance the world over

LIBRARYSUITE

The AEO Compliance Software